



Partners for Inclusion

c/o Inclusive Living Sheffield Ltd
The Circle
33 Rockingham Lane
Sheffield S1 4FW1
(0114) 2536750

Dear

Re: Tender Opportunity

Partners for Inclusion is seeking to write a strategy and action plan in response to a review of the Sheffield First partnership structure and to take its work forward for the next 3 years. In this connection, I wish to formally ask whether you/your organisation would be interested in submitting a bid to carry out this work.

I enclose for your information a specification to enable you to respond to this exercise.

I would therefore be grateful, if interested, if you could submit a proposal from you/your organisation detailing:

- Background information on you/the organisation
- Any experience you/the organisation has of writing strategies and action plans
- Any experience and knowledge relevant to working with people with physical/sensory/cognitive impairments
- How you/your organisation would undertake the work as detailed in the specification and within the allocated budget of £3,000
- Detailed plan and timescales

Any information you provide will be treated in confidence and will not be shared with any third party. You will be given key contacts.

If you wish to submit a proposal please return the document (2 hard copies in unmarked envelopes) by the 20th April 2009.

Return to: Ms Jacquie Stubbs (Chair)
Partners for Inclusion
c/o Inclusive Living Sheffield
The Circle, 33 Rockingham Lane
Sheffield, S1 4FW

Yours faithfully

Jacquie Stubbs